Annexure to the G. O. No. SWD 127 SEW 73, dated 20th July 1973.

In the Annexure to the G. O. No. PHS 116 SEW 65, dated 30th December 1965, the following may be inserted :

In rule 6, the following may be inserted :—

"The amount of extra Boarding, Lodging and Establishment charges sanctioned by the Deputy Commissioner in respect of any student who is eligible under the foregoing rule shall be Rs. 125 per month for 10 months in a year including the maintenance grant sanctioned to him by the Government of India Post Matric Scholarships".

For Rule 7, the following rule may be substituted :—

"The Boarding, Lodging and Establishment charges may be sanctioned at a flat rate of Rs. 125 inclusive of the Scholarship amount to each boarder, not linking it with the actual boarding charges, subject to proportionate reduction for long absence. The extra items such as extra guests and dishes charges etc., should not be allowed".

Below Rule 12, Rule 13 may be inserted as follows :—

"The Deputy Commissioners of the Districts/sanctioning Authority may sanction two months extra boarding, lodging and establishment charges as advance to each boarder admitted to the hostel in the beginning of the academic year and who is found eligible to Government of India Post-Matric Scholarships so as to enable him to pay his advance boarding charges to the management of the hostel, so that food may be supplied to him right from the day he is admitted to the hostel. This advance amount may be placed at the disposal of the concerned Principals which will be adjusted to his account, while sanctioning the extra Boarding, Lodging and Establishment charges to the concerned boarder as per Rule 6 The principals should render accounts to the sanctioning authority at the end of every month and recoup the requirements for the subsequent months".

K. B. SURENDRANATH,
Under Secretary to Government,
196 *S. W. and Labour Department.*

REVENUE SECRETARIAT

Audit of accounts of Wakf Institutions by the State Accounts Department — Framing of Regulations under Section 68 (2) (J) of the Wakf Act, 1954 - Approval of—

READ.—

Letter No. KTW 9 AAR 72, dated 30th January 1974 from the Secretary, Karnataka Board of Wakfs, Bangalore.

ORDER NO. RD 15 CWF 70, BANGALORE, DATED 19TH FEBRUARY 1974.

Under Clause (j) of sub-section (2) of Section 68 of the Wakf Act 1954, the Government of Karnataka is pleased to accord sanction to the Karnataka Wakf (manner of audit of Accounts) Regulations 1974 as appended to this order.

By Order and in the name of the Governor of Karnataka,

M. M. KAISAR,
Under Secretary to Government,
464 *Revenue Department.* (Wakf Cell.)

In exercise of the powers conferred by clause (j) of sub-section (2) of Section 68 of the Wakf Act, 1954, (Central Act, 29 of 1954) the Karnataka Board of Wakfs with the previous sanction of the State Government hereby makes the following regulations namely :—

1. **Title and commencement.**—(1) These regulations may be called the Karnataka Wakf (manner of audit of accounts) Regulations 1974.

(2) They shall come into force at once.

2. **Definitions.**—(1) In these regulations unless the context otherwise equires,—

a) "Act" means the Wakf Act, 1954 ;

(b) 'Auditor' means an auditor appointed by the Board under sub-section (1) of Section 33 of of the Act.

(c) ' Section' means the section of the Act ;

2. All words and expressions used in these regulations and not defined herein but defined in the Act or in the Karnataka Wakf Rules 1964 shall respectively have the same meanings as assigned to them in the Act or Rules, as the case may be.

3. The audit of the accounts of a Wakf under sub-section (1) of Section 33 shall be made in the Office of the Mutawalli concerned or in the Office of the Board as the *Chairman* may by special order direct.

4. The Auditor shall give to the mutawalli not less than two weeks notice. in writing of the date on which he proposes to commence audit without giving notice.

5. The Mutawalli shall as far as possible provide all facilities to the Auditor for conducting audit.

6. It shall be the duty of the Mutawalli to produce all the books. accounts documents and papers and furnish such information and particulars as may be required by the Auditor for purposes of audit.

7. The Auditor shall verify during the audit, the cash balance and state in the report whether the cash was readily forthcoming for verification.

8. The Auditor shall in the course of audit verify the debentures, share certificate, Government bonds and other securities and the Bank Pass Books belonging to the Wakf and report whether they were found correct.

9. The Auditor shall also verify whether an Inventory Register for the jewels and valuables belonging to the Institution is maintained and if so whether it is being periodically inspected by such officers as may be appointed by the Board.

10. The Auditor shall report among other points arising in audit:—

(a) whether the accounts and registers required to be maintained are kept properly and whether entries are made regularly and properly by the persons responsible for the preparation of bills, challans, subsidiary registers etc., and duly checked by the Mutawalli ;

(b) Whether all the immovable properties or rights not used by the Wakf for its purposes have been leased out to the advantage of the Wakf and lease deeds have been taken in all cases and adequate securities taken in all cases. If in any case such properties or rights have not been leased or lease deeds have not been taken, what such cases are ;

(c) Whether the various item of income due to the Wakf have been realised at the proper time and whether due steps to recover amounts overdue have been taken and if not the cases in which such action has not been taken;

(d) whether any claims have become barred by limitation and if so, what such cases are;

(e) whether all collections have been brought into account without delay;

(f) whether any claims have been written off and if so, to what extent and under what authority and whether such authority is competent for the purpose;

(g) whether the expenditure is in accordance with the approved budget and if there are deviations from such budget, what those deviations are;

(h) whether every item of expenditure has been sanctioned by the authority competent in that behalf and is supported by a proper voucher;

(i) whether there is any item of expenditure which is in the opinion of the Auditor is *prima facie*, extravagant ;

(j) whether there has been any diversion of funds or properties for purposes other than those of the wakf;

(k) whether advances made have been recouped or adjusted without delay;

(l) whether all moneys not required for immediate expenditure have been invested properly ;

(m) whether all donations or offerings in kind are accounted for ;

(n) whether securities have been obtained from the satff incharge of collections or valuables and security bonds got executed ;

(o) whether in case of works or supplies, tenders have been called for whenever needed and scrutinised and accepted or confirmed;

(p) whether there have been any violation of any of the provision of the scheme, if any, settled by the Board for the management of the wakf.

11. The Auditor shall include all the relevant facts required to be included under sub-section (2) of Section 33 and also report any material improprity or irregularity which he may observe in the expenditure, in cash or in kind, or in the recovery of moneys or materials due to the wakf or in the accounts; and also any loss or waste of money or other property caused by neglect or misconduct with the names of persons directly or indirectly responsible for such loss or waste.

12. The Auditor shall append to his report,—

(a) a statement of receipts and charges under the Budget Head;

(b) a consolidated statement of assets and liabilities;

(c) a Statement of debentures, share certificates, Government bonds and other securities;

(d) a consolidated statement of demand, collection and balance of all items of revenue including decretal amounts, both arrears and current outstanding whether in cash or in kind ;

(e) a statement of audit fee at the rate fixed by the State Government be paid by the Board.

M. SARMADUDDIN,
Under Secretary ot Government,
Revenue Department (Wakf Cell).